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THIRTY-FOURTH BIENNIAL REPORT
OF THE
WYOMING STATE LIBRARY

1958-1960

THE LIBRARY OF THE
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UNIVERSITY OF ILLINOIS

THIRTY-FOURTH BIENNIAL REPORT

OF THE

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27 Dec. 1960, dir. g., 1958/60, rev. DD

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STATE LIBRARY STAFF

May Gillies	State Librarian
Helen Dugan	Law Librarian and Accountant
Mary Rogers	Assistant Librarian
Frances Saunders	(Part-Time) Assistant Librarian
A. W. St. Clair	Documents Librarian
Betty Correy	Library Technician
Connie Miyamoto	Library Technician
Rosemary Martin	Secretary

Cheyenne, Wyoming

November 1, 1960

To His Excellency, the Governor of Wyoming

Members of the Thirty-Sixth Wyoming Legislature

It is the privilege of the State Library, Archives and Historical Board and the State Librarian to submit this Thirty-Fourth Biennial Report of the State Library for the period beginning July 1, 1958 and ending June 30, 1960.

Respectfully submitted,

May Gillies

State Librarian

INTRODUCTION

The most significant development in State Library service during this biennium is the accelerated extension program made possible under the Library Services Act, Public Law 597. This act was passed by Congress in June 1956, its main purpose being to promote the further development of public library service in rural areas. A rural area is defined as any place of 10,000 population or less, according to the latest United States Census. However, funds may be utilized by urban libraries to extend service to rural areas.

Funds are allotted to the states on the basis of their rural population and are matched by the states on the basis of their per capita income. To remain eligible for a Federal grant, a state must maintain its expenditures for all public library service at least at the same level as in Fiscal 1956, and state and local expenditures for rural public library service must not fall below the 1956 level.

A bill to extend the Library Services Act for another five years was passed August 22, 1960. This will guarantee a continuation until 1966 of the funds that have meant so much to library development in Wyoming and the rest of the Nation.

THE LIBRARY SERVICES ACT PROGRAM IN WYOMING

Wyoming began its participation in the Library Services Act program when the 1959 State Legislature authorized the State Library, Archives and Historical Board to accept and administer the Federal funds. Each of the twenty-three county library systems in the State was invited to participate in the program and eighteen chose to do so during the first year of operation. During 1959-1960, the 232,000 citizens in these eighteen counties thus received improved or expanded services through the $50,291 in Federal funds available to Wyoming.

A statewide committee, with the State Librarian as chairman, was organized to formulate a plan for the best use of Federal funds. Serving on the committee were Esther Mockler and Wilmot Hamm of the State Library, Archives and Historical Board; county librarians Bernice Snell of Lander, Ruby Preuit of Wheatland, Jane Tyrrel of Lusk, Gertrude Olson of Pinedale; library trustees R. C. Day of Rock Springs, Mrs. J. O. Spangler of Greybull, and Mrs. Donald Streett of Worland. James Ranz, director of the Wyoming University Library,was ex-officio member as president of the Wyoming Library Association.

The plan developed by this committee provided for two projects:

A. To strengthen the extension service of the State Library.

B. To expand and improve the book collections of local public libraries throughout the State.

Project A called for the services of a field consultant to conduct workshops in library methods and procedures; provide advisory service on individual library problems; and generally assist librarians and trustees to expand and improve library service. During the first year of operation, a field consultant was unavailable, but a fully qualified librarian has been employed to handle this part of the program for the coming year.

One of the objectives of Project A was realized in the fall of 1959 by providing regional workshops in library problems at Worland and Cheyenne. University of Denver Library School personnel served as consultants at the workshops with ninety-one librarians and trustees representing fourteen counties in attendance. Book selection and the use of reference materials were the main topics considered at both workshops. Problems in administration, public relations, and technical processes were also discussed.

To initiate and carry out Project B, a formula for county distribution of funds was established. This formula provided a base of $1,000 for each county, plus approximately ten cents per capita based on the rural population of the county.

To further implement Project B, a Basic Reference List was supplied to all participating county library systems. Using this checklist, each librarian evaluated her reference material and ordered items considered essential for a good reference collection. The Basic Reference List was supplemented by lists of references in the subject areas of science, drama and poetry. These lists were utilized in the same way as the original.

To facilitate the expenditure of funds under Project B, a centralized purchasing plan was established whereby county librarians submit to the State Library book orders to be paid from Library Services Act allotments. By pooling orders through the State Library, substantial discounts are realized which individual libraries could not expect. Sixteen counties participated in the centralized purchasing plan from its inception in September of 1959 and two joined in April 1960, bringing the total to eighteen. Volumes ordered under this cooperative plan totaled 7,468 including encyclopedias, basic references, recommended library tools, Western Americana, and books for children and young people.

Although the Library Services Act program in Wyoming has been in operation for only a year, indications of its value have become very apparent. Librarians all over the State have been able to supplement their book collections with resources that had been hitherto unavailable. Federal monies have been utilized effectively since the inception of the Library Services Act program in Wyoming and the potentialities of this act, promoting rural library development, will continue to be realized in the future.

GENERAL EXTENSION SERVICE

Direct consultant and guidance service was given in nine county library systems and hundreds of requests for information and assistance were handled by mail. Circulation totals increased from 20,459 in 1956-58 to 24,757 in the two year period ending June 30, 1960. The extension division continued a project begun during the past biennium in cooperation with the State Division of the Blind. Large print books for visually handicapped children are purchased by the Division of the Blind and distributed by the State Library through the public schools. These sight saving books, duplicates of school texts printed in 24 point type, enable the visually handicapped child to progress academically without damage to his sight. Without the large print books, many of these children would have to be tutored at home at considerable expense to the State. Also, they would be deprived of association with their classmates. A total of twenty-nine children used 347 large print texts during the biennium. The State Library is pleased to cooperate with the Division of the Blind in this worth-while undertaking.

The State Library cooperates with the Wyoming Library Association in publishing its quarterly publication, the Wyoming Library Roundup. The Roundup is compiled, edited, mimeographed, and distributed by the State Library staff. Copies are sent to members of the Association, to State and county library board members, and to other state library agencies on an exchange basis.

A study of the laws governing county and branch libraries was undertaken by the Wyoming Library Association. State Library staff members assisted in the study by compiling information on recently enacted library legislation and by mimeographing and mailing information to the membership. A revision of the county library laws will be presented to the 1961 State Legislature by the Wyoming Library Association.

DOCUMENTS DIVISION

A total of 20,300 documents was received from the United States Government Printing Office during the current biennium. The majority of these are technical publications issued by each governmental department. Among the popular types are the Agriculture Year Books, pamphlets on income tax, electronics, photography and building.

Wyoming publications received during the biennium numbered 736, including civil defense publications,geological guide books, county studies and directories.

Circulation of documents reached 1,456, with thousands more used to answer reference questions in the library. State departments have always made extensive use of the resources of this division but a new high in document usage was reached when the Legislative Research staff began its extensive studies in the summer of 1959.

Shifting, rearranging, and planning for expansion are part of the continuous process of caring for documents. During the present biennium, twelve additional sections of shelving were installed.

LAW DIVISION

The constitutional amendment providing for a fourth Supreme Court Justice necessitated some long range planning in the law division. Approximately 3,500 duplicate volumes and infrequently used law books had been stored in the extra judge's chambers. An inventory of these volumes was prepared and 1,644 of them were sold with the proceeds deposited in the Law Library Land Income Fund. Shelving space for the remaining volumes was provided by moving one-fourth of the extension collection to the storage area acquired in the basement of the Supreme Court Building. This move also allows for expansion of the crowded law collection housed on the main floor of the library.

A Remington Rand Linedex file was installed to provide ready reference to periodicals and current texts.

Questionnaires were sent to all agencies on the exchange list and the exchange file was corrected and brought up to date.

A study of the lending regulations of the law division was undertaken to determine how patrons might be served to the best advantage. Questionnaires on lending policies were sent to fifty state law libraries. The Supreme Court Justices will determine whether present lending regulations should be revised.

PROFESSIONAL PARTICIPATION

Participation in the work of professional organizations is an important State Library function. During the current biennium, the Director attended the annual meeting of the American Library Association at San Francisco, meetings of the Mountain-Plains Library Association at Denver and Colorado Springs, annual conferences of the Wyoming Library Association at Laramie and Thermopolis, and a workshop on Library Services Act program planning at Phoenix, Arizona.

The Director served as secretary of the Mountain-Plains Library Association for the year 1959-60 and as a member of the State committee for the first National Library Week in 1959.

The State Library promoted participation in the Dorothy Canfield Fisher Award, a national competition open to public libraries serving under 10,000 population.

Circulation and financial statistics for all county libraries are collected, tabulated and distributed by the State Library staff. This statistical summary is frequently used to complete the many questionnaires received from the American Library Association and from professors and students of library science.

PERSONNEL

With the inauguration of the Library Services Act program in July of 1959, one full-time and one part-time assistant were employed to assist with the program. Mary Read Rogers has charge of centralized purchasing of books for county libraries, serves as editor of the Wyoming Library Roundup, and prepares publicity releases on the work of the State Library. Frances Saunders, part-time assistant, supervises technical processes and assists with reference and book selection.

EXPANDED FACILITIES

The Capitol Building Commission, in June of 1959, allocated office, work and storage space for the use of the State Library in the basement of the Supreme Court Building. This area has provided office and work space for six employees, adequate space for the cataloging and processing of books, and for mimeographing and photocopying.

One-fourth of the extension collection, formerly shelved on the mezzanine, was moved to the basement storage area to allow for expansion of the law collection. Included in the large scale moving project were: Braille and large print books, unbound magazines, and all library science materials. Fifty-six units of steel shelving were purchased from the Library Land Income Fund to house the collections moved to the basement.

RECOMMENDATIONS

That the accelerated extension program inaugurated in 1959 be continued and expanded. That workshops in library procedures be provided by State Library personnel for library trustees, county and branch librarians.

That the State Library, in cooperation with the Wyoming Library Association, formulate standards for Wyoming public libraries based on standards recently adopted by the American Library Association.

STATISTICS

July 1, 1958 to June 30, 1960

Circulation

	Extension	Law	Documents
State	3,464	320	286
Local	16,713	2,804	1,170
Total	20,177	3,124	1,456
Grand Total	24,757		

General

Attendance	18,856
New Registrations	779
Research Questions	739
Bibliographical Center Requests	443

Acquisitions

	Law	Extension
Volumes July 1, 1958	45,317	47,292
Items added 7/1/58 to 6/30/60	1,577	2,262
Volumes Sold	1,644	-----
Volumes June 30, 1960	45,250	49,554

WYOMING LIBRARIES PARTICIPATING IN LIBRARY SERVICES ACT PROGRAM

1959-1960

Albany County Library

Big Horn County Library

Campbell County Library

Carbon County Library

Converse County Library

Fremont County Library

*Goshen County Library

Hot Springs County Library

Laramie County Library

Lincoln County Library

Natrona County Library

Niobrara County Library

Platte County Library

Sheridan County Library

Sublette County Library

Teton County Library

*Uinta County Library

Washakie County Library

*Entered Program in April of 1960.

FINANCIAL

July 1, 1958 - June 30, 1960

	Librarian's Contingent	Library Land Income Fund
Income:		
Balance July 1, 1958	$	$ 3,463.03
Income 7/1/58 to 6/30/60		5,493.04
Total		$ 8,956.07
Expenditures:		
Salaries	$54,706.60	$
Equipment Repairs	320.49	
Water	208.88	
Telephone and Telegraph	997.54	
Postage, Express and Freight	911.78	
Traveling	2,972.72	
Dues, Memberships, etc.	829.00	
Office Supplies, Printing & Stationery	2,269.46	37.82
Newspapers	242.85	
Office Equipment	358.35	
Library Equipment & Books	9,090.90	6,800.38
Total	$72,908.57	$ 6,838.20

State Librarian's Contingent Appropriation 1957-1959 $77,900.00

State Librarian's Contingent Appropriation 1959-1961 $79,643.00

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RURAL LIBRARY SERVICES FUND

Income 7/1/59 to 6/30/60 $50,291.00

Expenditures:	State Library	County Libraries
Salaries	$ 5,138.37	$
Telephone and Telegraph	215.12	
Postage, Express and Freight	250.00	
Traveling	530.92	
Office Supplies, Printing & Stationery	518.22	
Office Equipment	490.55	
Library Books	3,765.05	24,217.67
Total	$10,908.23	$24,217.67

FINANCIAL
(Law Division)

July 1, 1958 - June 30, 1960

	Law Library Land Income Fund
Income:	
Balance July 1, 1958	$ 7,977.80
Income 7/1/58 to 6/30/60	20,470.53
Total	$28,448.33
Expenditures:	
Travel	$ 7.84
Books, Magazines, Binding and Library Equipment	12,974.98
Office Supplies & Equipment Repairs	46.68
Miscellaneous	136.00
Total	$13,165.50
Balance July 1, 1960	$15,282.83

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THIRTY-FIFTH BIENNIAL REPORT
OF THE
WYOMING STATE LIBRARY

1960-1962

THE LIBRARY OF THE
JAN 8 1963
UNIVERSITY OF ILLINOIS

THIRTY-FIFTH BIENNIAL REPORT

OF THE

WYOMING STATE LIBRARY

1960 - 1962

027
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1960/62

Cheyenne, Wyoming

November 1, 1962

To His Excellency, the Governor of Wyoming

Members of the Thirty-Seventh Wyoming Legislature

It is the privilege of the State Library, Archives and Historical Board and the State Librarian to submit this Thirty-Fifth Biennial Report of the State Library for the period beginning July 1, 1960 and ending June 30, 1962.

Respectfully submitted,

May Gillies

State Librarian

STATE LIBRARY, ARCHIVES AND HISTORICAL BOARD

Fred W. Marble, Chairman	Cheyenne
Norman B. Gray, Ex-Officio	Cheyenne
Wilmot Hamm	Rock Springs
Henry Jones	Laramie
E. A. Littleton	Gillette
E. W. Mass	Casper
Ruth Miller	Lusk
Paul Stadius	Thermopolis
Nancy Wallace	Evanston

SUPREME COURT JUSTICES

Honorable Fred H. Blume	Chief Justice
Judge Harry S. Harnsberger	Associate Justice
Judge John J. McIntyre	Associate Justice
Judge Glenn Parker	Associate Justice

STATE LIBRARY STAFF

May Gillies	State Librarian
Thomas Hartwig	Law Librarian
Marjorie Lee Mortensen	Field Consultant
Mary Rogers	Assistant Librarian
Frances Saunders	(Part-Time) Assistant Librarian
A. W. St. Clair	Documents Librarian
Betty Correy	Library Technician
Connie Miyamoto	Library Technician
Mary Ellen Sullins	Accountant
Donna Jo Best	Clerk-Typist
Rosemary Martin	Executive Secretary

INTRODUCTION

An accelerated extension program initiated in 1959, has been successfully continued during the past biennium. This program includes in-service training for public library personnel through workshops, demonstrations and direct advisory service. Assistance to library trustees has increased considerably due, in part, to their participation in workshops. Direct contact by the Field Consultant with trustees and library personnel has brought about close cooperation between the State Library and the twenty-three county library systems. The same cooperative effort could not be achieved without the services of a fully qualified consultant.

Although the work of the Field Consultant has strengthened the extension services of the State Library, two additional trained staff members are needed. A qualified Reference-Circulation Librarian is required to handle reference requests from county libraries which have increased by 104% in the past year. The job of ordering, cataloging and arranging library materials also requires a professional librarian in the position of Head of Technical Processes. This important phase of the work is now handled by a part-time assistant who should be replaced by a full-time trained and experienced librarian.

According to information released by the United States Department of Health, Education and Welfare in May of 1962, there is a need for 125,000 trained librarians in public, school and university libraries. Librarianship is a highly competitive field and Wyoming's salaries must be increased to compete with other western states. A 1961 salary survey shows that annual salaries for professional librarians at the Wyoming State Library are from $470 to $1,189 below the average paid in nine western states for similar positions.

HIGHLIGHTS OF THE BIENNIUM

COUNTY LIBRARY LAW REVISION - Laws governing State and County libraries compiled in booklet form.

TRUSTEES HANDBOOK - Guidelines for library trustees printed and distributed.

SALARY SURVEY OF COUNTY AND BRANCH LIBRARIES

COMPREHENSIVE SURVEY OF COUNTY AND BRANCH LIBRARIES - Used by Wyoming Public Library Standards Committee

FLYING MAVERICK - Line of communication between the State Library and county library systems.

BOOK POOL - Serves as a medium for exchange of duplicate books.

RECRUITMENT PROGRAMS - Radio and TV interviews stressing the need for librarians. Staff participation in high school career programs.

ALA SMALL LIBRARIES PROJECT - Publications designed for libraries serving under 10,000 population. Distributed by the State Library to county library systems.

SURVEY OF LIBRARY FUNCTIONS OF THE STATES - Sponsored by the American Library Association to formulate standards for state library service.

THE LIBRARY SERVICES ACT PROGRAM

Wyoming began its participation in the Library Services Act Program in 1959 when the State Legislature authorized the State Library, Archives and Historical Board to accept and administer Federal funds made available under Public Law 597.

A state-wide committee, with the State Librarian as chairman, was organized to work with the State Library, Archives and Historical Board in formulating plans for the best use of Federal funds. This LSA Planning Committee reviews annually the original plan and makes suggestions for revision. Currently serving on the LSA Planning Committee are: Mrs. Gertrude Olson, Chairman; Mrs. Wilmot Hamm, Mr. R. C. Day, Mrs. Donald Streett, Mrs. Axel Lilja, Mrs. Ruby Preuit, Mrs. Jane Tyrrel, Miss Bernice Snell, Mrs. La Frances Sullivan, Miss Mary Carpenter, and Mrs. Virginia Stoneberg.

During the three years of participation in the LSA Program, the State Library has gradually improved and expanded extension service to Wyoming's twenty-three county library systems. A detailed record of accomplishments in this field is included under the heading Extension Service.

According to Federal regulations, funds allocated to the states under the Library Services Act, must be used to improve public library services in rural areas. The same regulations define a rural area as any place of 10,000 population or less, according to the latest United States Census. However, funds may be utilized by urban libraries to extend service to rural areas. Thus the five county libraries in Wyoming serving an urban population of over 10,000 may utilize Federal funds for the rural areas of those counties.

A centralized book purchasing program, initiated in 1959, has been carried through the period covered by this report. A portion of the Federal allotment is allocated for the purchase of books through county libraries. Each county receives a base of $1,000 plus an amount varying from five to ten cents per capita based on the rural population of the county. Books are selected by the county librarian, ordered and paid for by the State Library. By pooling book orders through the State Library, substantial discounts are realized. The centralized book purchasing plan benefits small libraries with limited book budgets.

The original Library Services Act was passed by Congress in 1956. Wyoming did not participate in the Federal program until 1959 but Federal regulations permitted Wyoming to pick up one prior allotment of funds. This amount had to be requested and spent by June 30, 1962. To utilize the double allocation of $106,364 to the best advantage, the State Library, Archives and Historical Board and the Library Services Act Planning Committee decided to use a portion of the 1961-62 funds for library equipment. County libraries submitted to the State Library, plans for the use of equipment. These plans were approved by the State Library, county librarians ordered equipment, approved bills for payment and submitted the approved bills to the State Library. County library boards determined the proportion of their Federal allotments to be spent for books and equipment. Of the nineteen counties participating in the LSA Plan for 1961-62, four spent the entire allotment for books and fifteen submitted plans for equipment purchases.

The main item of equipment purchased was shelving to house expanded book collections. One library replaced reading room furniture that had been in use from the time the library was established in 1906. Club rooms and storage areas were converted into children's rooms and office space. Other items of equipment purchased include card catalog cabinets, charging desks, record cabinets, book trucks, atlas stands, dictionary stands, magazine racks, globes, bulletin boards and locked cases for rare books.

Federal funds were spent at the State level for salaries, travel, office supplies and books. Duplicate copies of professional library materials were purchased so that they may be readily available to public librarians and trustees. The art collection has been expanded to include major works on art history and appreciation.

EXTENSION SERVICE

Visits to County Library Systems

Visits have been made in all of the State's twenty-three counties and more extensive guidance service has been offered in ten counties. Several return visits have been made to some libraries to facilitate follow-up work. Five libraries are now working on extensive cataloging projects. The collections of two libraries had never been cataloged before and the other three were unsatisfactorily organized which necessitated recataloging. All of these projects were direct outgrowths of the expansion of extension services.

Assistance with building needs, recruitment programs, weeding, filing, development of policy statements, and county-wide extension of library services has also been given on field visits. Follow-up work, carried on by correspondence, tallied 237 requests in the area of library administration received and answered during the past two years. Building plans, trustee activities, cataloging and classification, circulating musical record collections, book selection, and weeding are some of the topics on which information has been compiled in answer to requests. The most extensive research was done on the problem of "Library Building Requirements for a Community of under 1,000 Population."

Workshops

One of the most important phases of the extension program is the presentation of in-service training sessions. A series of three 2½ day workshops on simplified cataloging was held during the fall of 1960 in Rock Springs, Riverton and Sheridan. Seventy-seven librarians, trustees, and guests attended the three workshops, which covered descriptive and subject cataloging. Several laboratory periods were included in the sessions, and a sample book collection brought from the State Library was actually cataloged by the participants. In preparation for the workshops, information sheets were devised concerning cataloging definitions, reference tools in the area of cataloging, and special cataloging problems. A large chart illustrating sample catalog cards of various types was also prepared and used to advantage.

During 1961, six reference workshops were held in Gillette, Lusk, Evanston, Casper, Basin and Cheyenne. A total of 120 librarians, trustees, and guests attended the six meetings. Current reference materials were discussed at the workshops and those same materials were used to answer actual reference questions during laboratory periods.

In preparation for the workshops, information sheets were devised on important reference materials in various subject areas. The main purpose of the information sheets is to identify the type of information to be found in each reference.

The philosophy of the in-service training program is to thoroughly acquaint Wyoming librarians with all professional library tools available and ways in which they can be adapted to specific library situations. In accordance with this philosophy, all materials devised for extension services are specifically designed with Wyoming libraries in mind.

County and Branch Survey

The Wyoming Public Library Surveys were devised early in 1962 for the purpose of gaining information on all phases of public library operation in the State. The surveys, one geared to county and the other to branch libraries, were adapted from a Texas State Library survey. They covered trustees, budgets, buildings, personnel, books and materials, library services, lending policies, and loan periods. The survey for county libraries included a personnel chart, requesting salary schedules, qualifications and sick leave-vacation benefits for all personnel in the county library system. Information from the personnel charts was compiled into a series of tables reporting salaries in relation to population, hours worked, and qualifications. These tables will serve to update the last salary survey taken in 1957.

Wyoming Public Library Standards

The LSA Planning Committee initiated work on the Wyoming Public Library Standards in February 1962. The State Library acted as a clearing house in compiling materials for the committee and the State Librarian and Field Consultant were requested to serve the committee as resource persons.

The initial drafts of the standards concern all areas of library administration and service including Wyoming Library Structure, Budget, Wyoming Library Trustees, Service, Books and Nonbook Materials, Personnel, Organization and Control of Materials, and Physical Facilities. Each standard is formulated as a statement describing situations and conditions basic to effective library service and administration that is desirable for every library to attain. Each statement has also been designed to serve as a guide to preferred performance without restricting or dictating the individual development of a library or library system.

The content of the standards has been based on information derived from the Wyoming Public Library Survey, from ALA Public Library Standards adopted in 1956, from standards adopted from other states, and from problems which have come to the attention of the Consultant. After the committee prepared and corrected a preliminary draft of the standards, they presented it at the spring meeting of the Wyoming Library Association in the form of a panel discussion. Copies of the preliminary draft of the standards were then submitted by mail to the membership at large for their comments and questions. Before a draft will be ready for adoption, the committee will need to make several revisions considering the suggestions of the Wyoming Library Association membership and those of Miss Helen Luce, Library Specialist for the United States Department of Health, Education and Welfare.

Certification

At the spring meeting of the Wyoming Library Association, the membership voted for the appointment of a committee to study systems of certification, the establishment of these systems, and the value of certification in Wyoming library development. This committee was a direct outgrowth of the work initiated by the Standards Committee. Through the work of these committees, the Wyoming Library Association is actively participating in the state-wide plan for library development.

Trustee Activity

A Trustees Section of the Wyoming Library Association, recently organized, is growing in importance. One of the first projects of this section was the compilation and distribution of the Handbook for Wyoming Library Trustees. A "Trustee Page" appears in every Wyoming Library Roundup. This special page, edited by officers of the Trustees Section, helps to promote interest in trustee activities at the state and national level. Another indication of the growing interest of library trustees is their participation on WLA committees.

Direct Work with Trustees and Community Groups

Two opportunities were afforded for direct work with library trustees and library conscious citizens. In June 1961, the State Library was asked to participate in a program interpreting the need of more adequate library facilities in Sublette County. The program, held in Pinedale, was initiated with a film forum on plans and equipment. Interested citizens present included a Friends of the Library group. The program was broadened to include Big Piney where a similar meeting was held in July. Again the State Library Consultant was asked to attend and participate.

Clipping File

An incidental project undertaken to facilitate the extension program was the clipping of State newspapers for library news and publicity. The clipping file has been of value in keeping the State Library staff abreast of library activities around the State and has also been a good source of ideas for publicity.

Request Forms

To expedite our reference service and minimize misinterpretation of requests, the State Library designed author-title, and subject request forms to be used by the county libraries. We have also urged the county libraries to list reference sources they have used to eliminate duplication. After several months of use, the request forms were modified slightly to insure more accurate recording of information. A marked change in the amount of information given on reference requests has been noted since the request forms were initiated. Librarians have written, "Please send more request forms--they are wonderful."

Art Collection at State Library

With LSA funds, the State Library is building a special collection of art books which may be borrowed by county libraries for a three month loan period. The collection contains the type of art books that each county library could not afford to buy. We feel that such a collection will be especially useful for community groups interested in studying the art of certain periods or cultures. The series of UNESCO World Art; the Skira series, Great Centuries of Painting; and another series by Skira, The Taste of Our Times, are examples of the collection's content.

Periodical List

The State Library staff recently undertook the job of completely revising and updating the library's list of periodical holdings. Since the list was finished it has been thoroughly enjoyed by the staff because it is accurate as well as handy for reference work. We then felt that libraries throughout the State should realize as much use from the list as we have. For this reason, the list has been mimeographed and a copy sent to every county and branch library. A post card was mailed with the list and returned to us indicating whether or not the library in question had a Readers' Guide, Abridged Readers' Guide or neither tool. This information has been used to eliminate duplicate searching in answering reference requests. The periodical list also gives other libraries an index to State Library periodicals when it is used in conjunction with their Readers' Guide.

Book Pool

A comment and question by the librarian in Cokeville has resulted in the initiation of a new project at the State Library. The librarian had two boxes of good duplicate books that she found impossible to exchange with anyone. In reply to her question of how such books could be distributed, the State Library organized a book pool to serve as a medium for the exchange of duplicate books around the State. The book pool is housed in the back of the Consultant's station wagon, and as she visits, librarians are invited to put any duplicate titles they may have in the pool and withdraw any titles they don't have and would like to have. An emphasis is placed on the word duplicate because we do not want the pool to become an outlet for valueless discards.

A large collection of duplicate National Geographics, given to the State Library, was recently added to the pool. Several libraries have been able to complete their holdings of Geographics with issues from the pool Other libraries have since donated duplicate Geographics to keep the idea going. Although the book pool is operated on a very small scale, it has enabled us to use some resources that would be otherwise lost and has created an interest between widely scattered libraries.

Flying Maverick

In February 1960, the first extension publication from the Wyoming State Library appeared. This publication was initiated to serve as a line of communication between the State Library and the county and branch libraries throughout the State. The Flying Maverick has taken the form of a two to three page newsletter, written in a light vein. Topics that have appeared in the flyer include workshop plans and schedules, announcements of new reference and book selection tools, an explanation of the postage rate for library materials, etc. A brief bibliography of popular and useful Government Documents has become a regular feature of the Maverick at the request of several librarians. All in all, Oscar, our Flying Maverick has become an important media through which the extension program can be interpreted and expanded.

Reference Service

A major function of the State Library is to supplement the reference and loan collections of county libraries. The following tabulation shows subject areas covered by requests received from county library systems in the past two years.

Tabulation of Subject Requests

Total subject area requests for two year period (6/60 - 6/62)	1,738
Total subject area requests for July-December 1960	258
Total subject area requests for January-June 1961	465
Total subject area requests for July-December 1961	504
Total subject area requests for January-June 1961	511
Total subject area requests for two year period in Social Sciences	347
Total Social Science requests for July-December 1960	44
Total Social Science requests for January-June 1961	123
Total Social Science requests for July-December 1961	88
Total Social Science requests for January-June 1962	92
Total subject area requests for two year period in History	278
Total History requests for July-December 1960	32
Total History requests for January-June 1961	84
Total History requests for July-December 1961	75
Total History requests for January-June 1962	87
Total subject area requests for two year period in Literature	227
Total Literature requests for July-December 1960	39
Total Literature requests for January-June 1961	63
Total Literature requests for July-December 1961	58
Total Literature requests for January-June 1962	67

Bibliographical Center

Highly technical materials not available at the State Library are borrowed through the Bibliographical Center at Denver. Requests for this specialized service increased from 443 requests in 1958-60 to 774 during the past biennium.

SERVICE TO STATE AGENCIES

In cooperation with the State Division of the Blind, the State Library circulates large print books for visually handicapped children. These books are purchased by the Division of the Blind and distributed by the State Library through the public schools. Since the Library took over this project in June of 1958, the collection has increased from 285 to 818 volumes. Shelving space for this growing collection has become a major problem.

State Library staff members gave assistance in cataloging and organization of library collections to the Legislative Research Council and the State Department of Education.

The Documents Division provided reference service for many State departments and several Federal agencies. Individuals working on manuscripts for publication and for advanced degrees made extensive use of the State and Federal publications housed in the Documents Division.

LIBRARY FUNCTIONS OF THE STATES

The American Library Association is currently conducting a comprehensive survey of library functions of all states. This survey, financed through a grant from the Carnegie Foundation, will be used to formulate standards for state library service. Included in the survey are agencies concerned with general library service and extension, law, legislative reference, archives, historical, and service to schools.

State Library staff members completed a 22 page questionnaire covering statutory provisions, budgetory procedures, personnel management, physical facilities, book collection, circulation policies, and relations to other state agencies. A major weakness in budgetory procedures, pointed up by the questionnaire, is failure to utilize the help of outside groups in supporting state library budgets. Plans have been formulated to remedy this situation by enlisting the aid of Wyoming Library Association members in supporting the 1963-65 budget.

PARTICIPATION IN PROFESSIONAL ORGANIZATIONS

The State Library was host to members of the Mountain-Plains Library Association at its biennial conference held in Cheyenne, August 31 to September 2, 1961. Two hundred public, school, college and university librarians from an eight-state area were in attendance.

The Director served as secretary for MPLA in 1961 and as Wyoming Representative in 1962. Miss Lee Mortensen, Field Consultant, is currently serving a two-year term as Chairman of the Public Libraries Section of MPLA. Whenever possible, staff members have participated in planning sessions and workshops sponsored by MPLA.

Three staff members participated in annual conferences of the Wyoming Library Association held at Sheridan in 1961 and Worland in 1962; one member attended the annual conference of the American Library Association at Miami Beach and the Western States Library Extension Conferences held at Sacramento in 1961 and Seattle in 1962.

CHANGE IN LENDING POLICY FOR CHEYENNE HIGH SCHOOL STUDENTS

After considerable study of the problems involved in lending State Library materials direct to local high school students, the State Library, Archives and Historical Board concluded that the State Library can best serve the entire State by placing all schools, including Cheyenne, on a uniform service basis. The Board adopted the following lending policy for Cheyenne high school students, effective September 5, 1961:

1. Books will be loaned to the school librarian for a period of four (4) weeks.

2. Periodicals and documents will be loaned to the school librarian for a period of two (2) weeks.

3. Individual teachers may continue to borrow direct as they have in the past. Loans to individual teachers will be for the usual time periods, i.e., books and documents for two weeks; periodicals for four days.

4. All student borrower's cards have been cancelled, and no new student cards will be issued. Due to limitations of staff and space, high school students will no longer be permitted to do research in the State Library.

BOOK SELECTION POLICY

Adopted by the State Library, Archives and Historical Board April 30, 1962

General Objectives

The Wyoming State Library provides reference and loan service to State officials and to county library systems. The book selection policy is designed to supplement but not duplicate the collections of county library systems.

Criteria for Book Selection

The Library's policy is to purchase, or accept as gifts, the best books to carry out the objectives stated above. Research materials are considered in relation to demand from State officials and public libraries. Criteria for all fields include:

1. Authoritativeness
2. Permanence or timeliness of the work
3. Author's reputation and significance as a writer
4. Appearance of title in special bibliographies or indexes
5. Availability of material elsewhere in the area. The Library relies on the interlibrary loan service of the Bibliographical Center in Denver for highly technical material which would be seldom used.

RECOMMENDATIONS

The main emphasis of the State Library extension program to date has centered on strengthening the technical organization of individual libraries. The development of strong, unified county library systems should now be stressed. Adoption of standards is a first step toward achieving uniformity and the Wyoming Library Association has accomplished a great deal toward the formulation of workable standards for public libraries. A major aim of the State Library Extension Division is to assist county librarians and trustees in developing governing policies and uniform administrative practices appropriate for each county library system.

Certification for librarians is an important part of library standards now under consideration by the Wyoming Library Association.

Regional cooperation among Wyoming libraries in the areas of technical processing and interlibrary loans is an important long-range goal in library development.

STATISTICS

July 1, 1960 to June 30, 1962

Circulation

State	3,667
Local	11,272
Total	14,939

General

Attendance	9,403
New Registrations	434
Reference Questions	2,694
Bibliographical Center Requests	774

Acquisitions

Volumes July 1, 1960	49,554
Items Added 7/1/60 to 6/30/62	4,271
Volumes June 30, 1962	53,825

FINANCIAL

July 1, 1960 to June 30, 1962

Expenditures

	Contingent	Land Income	Federal
Salaries	$63,682.98		$26,953.71
Equipment Repairs	351.75		
Water	232.80		
Telephone & Telegraph	1,421.51		298.05
Postage, Express, Freight	980.16		400.00
Travel	2,096.87		2,728.37
Dues, Memberships, etc.	947.68		
Office Supplies, Printing Stationery, etc.	1,538.45		2,158.25
Office Equipment	1,109.27		68.10
Library Equip. & Books	13,782.26	3,489.10	7,671.79
Centralized Purchasing of Books & Equipment for County Libraries			99,696.61*
Total	$86,143.73	$3,489.10	$139,974.88

*July 1, 1960 to June 30, 1961 all spent for books
*July 1, 1961 to June 30, 1962 spent for books and equipment

SOURCE OF REVENUE

State		Federal	
Contingent 1961-63	$80,243.00	1960-1961	$ 54,209.00
State Library Land Income Fund 1960-62	$ 5,486.42	1961-1962	$106,364.00

LAW DIVISION

The first task at the beginning of this period was to move the books which had been stored in the office spaces to be used by the new Supreme Court Justice. In order to avoid duplicate handling of all these volumes, they were first checked against the accession lists. This resulted in a reduction of 2, 129 volumes in the book count of the law collection. Other accomplishments during this period were the checking and updating of all the state statutes, a complete revision of the list of legal periodicals in the library with the new list showing the coverage of each periodical, a partial weeding of the law collection and some book shifting to make space for a few of our rapidly expanding sets of law books. As a result of this weeding, a few sets of seldom used periodicals were sold and credit was taken to be applied against some of our continuation subscriptions.

On July 1, 1961, the budgets of the Law Division and the Extension Division of the State Library were separated. At the same time the Law Librarian took complete charge of the Law Division. Formerly, the work of this division had been delegated to an assistant librarian who was also responsible for the bookkeeping operations of the entire library. As a result, there is a backlog of work in cataloging and organization which could not be accomplished by a part-time librarian.

As the daily incoming work is sufficient to occupy most of the time of one individual, and this daily influx of material must be handled rapidly to maintain the usefulness of the Law Library, several planned long-range projects have been abandoned. Among the projects abandoned is the revision of the card catalog and the shelf list. Over a period of many years these lists have not been kept complete. Thus today neither one is complete, many entries are in the wrong file and there is no possible way to obtain a complete and accurate list of the holdings of the Law Library. The revision of an inadequate card catalog and shelf list is a full time job in itself and cannot be accomplished in a short time. Without adequate help and sufficient time such a project is an impossibility for one person. Another project which has been postponed, but not entirely abandoned, is the shifting of the entire law collection. The purpose is to make room for the rapidly expanding sets of law books, with the optimistic view that enough space will be gained so that further shifting will be unnecessary for at least ten years. At the present rate of expansion, some sort of shifting will become necessary in less than two years time, and there is no indication that the rate of expansion will be reduced in the future.

In order to protect the State's investment in a valuable collection of law books and to increase the usefulness of the Law Library to a point more closely approaching its potential value, it is strongly urged and recommended that the budget of the Law Division be increased so as to include an amount for the necessary help, thus enabling the Law Librarian to function as a professional Law Librarian.

Wyoming Law Library Loan Policy
(Adopted October 1, 1960)

Members of the Wyoming Bar and patrons having a signature card on file are granted loan privileges which will be suspended whenever they have books which are overdue.

All costs of transportation must be assumed by the borrower.

Departments of State are entitled to loan privileges.

The Supreme Court and its staff are unrestricted.

Loans are subject to approval of the Law Librarian or a Justice of the Supreme Court.

Circulating books will be loaned for a two-week period, and in proper cases may be renewed for an additional two weeks.

All books are subject to recall.

Non-Circulating Books

1. All books in the law reading room

2. The entire National Reporter System

Atlantic Reporter	North Western Reporter
California Reporter	Pacific Reporter
Federal Reporter	South Eastern Reporter
Federal Rules Decisions	South Western Reporter
Federal Supplement	Southern Reporter
New York Supplement	Supreme Court Reporter
North Eastern Reporter	

3. L. Ed. (Lawyers Edition, U.S. Supreme Court Reports)

4. Trinity Series and Federal Cases. American Decisions, American Reports and American State Reports

5. A.L.R. (American Law Reports)

6. L.R.A. - Old and New Series (Lawyers Reports Annotated)

7. Unbound Periodicals

8. All textbooks

9. Other volumes of extreme value which are considered irreplaceable

10. Statutes

STATISTICS

July 1, 1960 to June 30, 1962

Circulation 2,404

Reference Questions State - 164 Local - 473

Acquisitions

Volumes July 1, 1960	44,772
Items added 7/1/60 - 6/30/62	1,595
Volumes sold and transferred	170
Volumes June 30, 1962	46,197

FINANCIAL

July 1, 1960 to June 30, 1962

	Law Library Land Income Fund
Income:	
Balance July 1, 1960	$15,282.83
Income 7/1/60 to 6/30/62	18,455.83
Total	$33,738.66
Expenditures:	
Salaries	$ 5,640.00
State Retirement	133.70
Social Security	151.14
Postage, Express and Freight	100.00
Travel (In State)	42.45
Dues	50.00
Travel (Out of State)	306.80
Office Supplies	187.72
Furniture	372.00
Office Equipment	189.43
Library Equipment, Books and Binding	17,345.28
Total	$24,518.52
Balance June 30, 1962	$ 9,220.14

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1956/58

STATE OF WYOMING

Thirty-Third Biennial Report
of the

STATE LIBRARY

1956-1958

State Library, Archives And Historical Board

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Thirty-Third Biennial Report

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1956-1958

State Library, Archives And Historical Board

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WHEATLAND TIMES PRINT

STATE LIBRARY, ARCHIVES AND HISTORICAL BOARD

Fred W. Marble, Chairman	Cheyenne
Thomas O. Miller, Ex-Officio	Cheyenne
James Bentley	Sheridan
Margaret E. Hall	Moorcroft
Lora Jewett	Pinedale
Henry Jones	Hanna
Esther Mockler	Dubois
Leora Peters	Wheatland
Lorraine Stadius	Thermopolis

SUPREME COURT JUSTICES

Honorable Fred H. Blume	Chief Justice
Judge Harry S. Harnsberger	Associate Justice
Judge Glenn Parker	Associate Justice

STATE LIBRARY STAFF

May Gillies	State Librarian
Hazel C. Merrick	Law Librarian
A. William St. Clair	Documents Librarian
Betty Jean Miller	Circulation-Reference
Betty Correy	Cataloger
Rosemary M. Martin	Secretary

Cheyenne, Wyoming
October 1, 1958

The Honorable Joseph J. Hickey
Governor of Wyoming
Cheyenne, Wyoming

Complying with Section 18-105 of the Wyoming Compiled Statutes, 1945, it is the privilege of the Wyoming State Library, Archives and Historical Board and the State Librarian to submit this Thirty-Third Biennial Report of the State Library for the period beginning July 1, 1956, and ending June 30, 1958.

Respectfully submitted,
MAY GILLIES
State Librarian

May Gillies, State Librarian, looks over some of the new books.

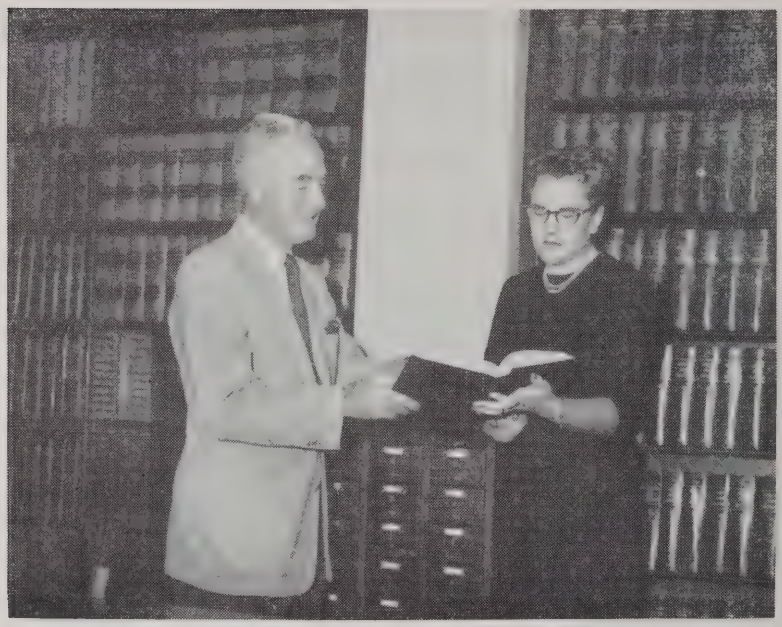
FOREWORD

The basic functions of the Wyoming State Library are: service to all branches of state government, service to county library systems and service to individuals who do not have access to local libraries.

To perform these functions the library maintains three component divisions: Law, Documents and Extension. The legal division maintains a valuable collection of law reports, statutes and periodicals for the use of Supreme Court Justices, District Judges, state officials and individuals. The document division is a depository for federal and state publications. The extension division supplements the services and collections of county libraries.

The State Library serves as a connecting link with state and national organizations and with agencies interested in library development such as the Wyoming Library Association, the Mountain Plains Library Association, the American Library Association and the Bibliographical Center for Research at Denver.

LAW LIBRARY



Hazel Merrick, Law Librarian, confers with Judge Glenn Parker in the law reference room.

The State Library's law collection is an excellent source of legal information and research material. Its facilities are used not only by Supreme Court Judges and Cheyenne attorneys, but many requests are filled for lawyers all over the state. A comparison of circulation figures for 1954-56 and 1956-58 shows a 34% increase in circulation of law books. A total of 3,550 law volumes was issued during the 1956-58 biennium as compared with 2,655 volumes in the previous two-year period.

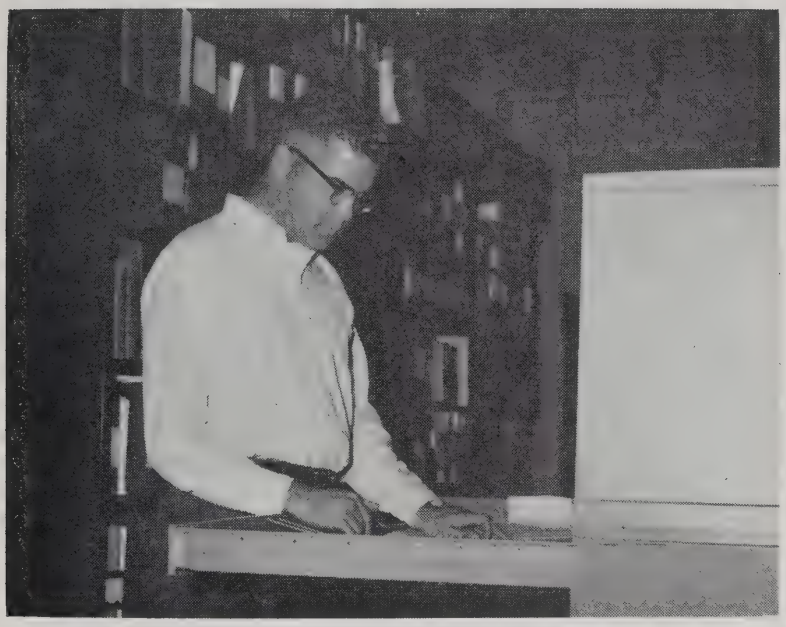
Because of the many changes and additions to the law, keeping the collection of books current and up to date is vitally important to its value. Justice Glenn Parker has devoted much time and effort assisting the law librarian in the selection of appropriate legal materials.

A complete inventory of text books was accomplished by checking each book against the shelf list. A survey was also made of the various subject areas to determine which ones should be considered in the purchase of new books. Legal materials shelved in the Law Library An-

nex and duplicate legal periodicals were listed and evaluated. Those books and periodicals considered no longer useful for the library collection were offered for sale to used book dealers and the money received from their sale used to purchase new text books.

Some 370 leather bound volumes were treated with a special preservative to aid in keeping the bindings from becoming brittle.

DOCUMENT DIVISION



Bill St. Clair, Document Librarian, files geological maps.

The document division receives annually over 10,000 publications from the federal government, Wyoming state departments, other states and selected non-governmental organizations. Additional space for shelving this vast amount of material will be needed within the next two years.

Documents provide the answers to many of the reference questions submitted by county librarians and state officials. A total of 1,869 was circulated during the bien-

nium. Federal publications used most frequently are those distributed by the Agriculture, Commerce and Interior departments.

Wyoming official publications are acquired for the State Library collection and also for the Library of Congress. Publications of each state are filed in the library of Congress for the use of legislators, federal government agencies and for national bibliographical purposes. State departments have been most cooperative in supplying copies of their publications for the Library of Congress.

EXTENSION DIVISION

A major function of this division is supplementing the reference and loan collections of county libraries. During the past biennium, a total of 20,459 volumes was loaned for the use of adult readers, an increase of 28% over the preceding biennium.

Requests for reference service increased by 38%. Included in this figure are requests for professional assistance on library procedures such as classification, book selection, budget allocation, weeding, vacation and sick leave policies, and general library organization and administration. County librarians and trustees at Pinedale, Jackson, Worland, Basin, Douglas, Big Piney and Torrington requested this type of advisory service during the biennium. Similar requests were received from high school librarians at Cowley, Cody and Afton.

For a number of years, collections of juvenile books have been loaned by this division to the rural schools of the state. When this service was first inaugurated, it served a real need, but gradually the schools themselves and the county libraries assumed the responsibility of providing supplementary reading materials. The State Library, Archives and Historical Board has concluded, after giving the matter careful consideration, that the State Library should no longer duplicate the work of county libraries. Therefore, the rural school loan service was discontinued in the fall of 1958 and shipments of juvenile books were given to county and branch libraries. The Worland Industrial Institute was also included in the lists

of libraries receiving juvenile books to assist in a very worthwhile project sponsored by the Junior Woman's Club of Worland — that of organizing a suitable library for the boys of the Institute.

Connie Miyamoto, Assistant, checks books at the main desk.

BOOKS FOR VISUALLY HANDICAPPED CHILDREN

In cooperation with the State Deaf and Blind Division, the State Library is now circulating large print text books for visually handicapped children. Sight saving books, printed mainly in 24 point type, are selected and purchased by the Deaf and Blind Division and distributed by the State Library to visually handicapped children through the public schools. A total of 320 sight saving text books was cataloged and processed by the State Library staff during the summer of 1958 in preparation for the school year.

The Library staff is very much interested in this new service which will enable visually handicapped children to

keep up with their classmates in regular school work. H. Smith Shumway, state director of the Deaf and Blind Division, estimates that twenty-five children are now using sight saving books and he anticipates that more schools will take advantage of the service through the State Library.

PUBLICATIONS

The Wyoming Library Roundup, official quarterly publication of the Wyoming Library Association, is compiled, edited, mimeographed and distributed by the State Library staff. This periodical, which carries local, regional and national news of interest to librarians, is sent to all members of the Association and to other state library agencies on exchange for their publications.

An annual catalog of books acquired by the State Library is mimeographed and distributed to county and

Rosemary Martin, Secretary, types copy for the Roundup.

branch libraries for their convenience in borrowing from the library's collection.

General statistics from county library systems are compiled annually and published in the December issue of the Roundup.

CONFERENCES AND TRAVEL

The State Library staff has taken an active part in annual meetings of the Wyoming Library Association. A display showing materials and services available through the State Library was arranged at the Dubois conference in September of 1956. Similar displays were used at annual meetings of the Wyoming Library Association held at Green River and Basin in 1957 and 1958. A staff member in attendance explained the interlibrary loan service to visiting librarians.

Betty Correy, Cataloger, verifies author entries.

A workshop on Basic References for Small Public Libraries was planned and conducted by the State Librarian with the help of a number of public and school librarians as part of the 1957 Wyoming Library Association Conference held at Green River. Many reference books from the State

Library collection were taken to the workshop so that participants might have an opportunity to examine them. Actual reference questions submitted by librarians provided a practice session in the use of the reference books. Librarians in attendance expressed appreciation for this practical type of in-service training and requested that similar workshops be conducted annually. It is hoped that the addition of a professional consultant on the State Library staff will make such an arrangement possible.

The Librarian was invited to speak to classes in library science at the University of Wyoming during the 1956 and 1957 summer sessions. The work of the State Library was explained to teacher-librarians attending these classes and they were invited to make use of the wide range of professional library materials available for loan. A marked increase in requests for professional material in the field of librarianship has since been noted.

Out of state conferences attended include: sessions of the Mountain Plains Library Association at Logan, Utah and Bozeman, Montana; a Law Librarians Institute at Boulder, Colorado and the annual meeting of the American Association of Law Libraries at Colorado Springs.

In response to requests for professional assistance from county librarians and trustees, the State Librarian visited libraries at Rock Springs, Green River, Mountain View, Laramie, Jackson, Pinedale, Big Piney, Rawlins, Greybull, Basin, Worland, Wheatland, Douglas, Lander, Glendo, Hanna and Thermopolis.

GENEALOGY

An important factor in the growth of the genealogy division is the interest of the Cheyenne Genealogical Society and of state and local chapters of the Daughters of the American Revolution and Daughters of the American Colonists.

The Cheyenne Genealogical Society subscribes to two important periodicals, The New England Historical and Genealogical Register and the New York Genealogical and Biographical Record. In addition, the Society donates to the library valuable reference works purchased by its members. The local chapter of the Daughters of the American Revolution provides a subscription to its official magazine and pays for the binding of yearly volumes. A number of

family histories compiled by members of these groups have been added to the growing shelf of Wyoming genealogical materials.

The State Library acknowledges one especially important work which entailed many hours of painstaking labor by Cheyenne members of the Daughters of the American Revolution and Daughters of the American Colonists. This is a compilation of the first marriage records of Laramie County for the years 1868-1894 copied from hand written entries filed at the Laramie County Court House.

In the past two years a total of fifteen family histories has been donated to the State Library through the generosity of genealogists of other states.

JOB EVALUATION

When the State Personnel Commission announced its intention of conducting an evaluation of state positions, the news was received with enthusiasm by this department. Considerable time and effort was expended in writing up job descriptions with the result that professional and nonprofessional positions are now clearly defined. An adequate salary scale has been adopted which will have far-reaching effects in attracting trained personnel for professional positions on the State Library staff.

GENERAL IMPROVEMENTS

The Capitol Building Commission replaced the worn carpeting in the offices of the librarian and secretary with new beige carpeting which makes the rooms considerably lighter and more attractive. Fluorescent lighting was installed in the entire first floor stack area to complete the lighting improvement project in the law division. Improved lighting and sliding shelves permit the study of law books in the stacks thereby facilitating the work of attorneys who may consult dozens of volumes before selecting the ones best suited to their needs.

A legal size Verifax photocopier purchased in 1956 has proved useful in reproducing parts of books which are not available for loan.

A linoleum-topped steel study table and four steel

chairs were installed in the study area on the balcony to replace the old oak study table which was transferred to the relocated genealogy division.

NATIONAL LIBRARY WEEK

President Eisenhower proclaimed the first National Library Week March 16-22, 1958. Governor Simpson issued the Wyoming proclamation urging citizens to make use of the resources of their libraries.

The National Book Committee, in cooperation with the American Library Association, launched this first concerted effort to arouse interest in libraries of all kinds, to stimulate the building of home libraries and to emphasize the values of reading to Americans in every walk of life. Thousands of librarians, publishers, newspaper editors, broadcasters, civic and educational groups contributed their time, skills and money to the success of this first National Library Week.

Wyoming libraries observed the week by holding open houses, receptions for local authors, book fairs, poster contests and exhibits. The State Library cooperated with the local Carnegie Library in distributing posters and in setting up a joint book exhibit in the down-town area. A special collection of old and rare books from the State Library's collection was displayed in the State Museum. Local schools were contacted and display materials provided for their observance of National Library Week.

Probably the most valuable result of National Library Week was the strengthening of ties between the library and other community groups.

LIBRARY SERVICES ACT

Public Law 597, known as the Library Services Act, was passed by Congress on June 6, 1956. The law provides for a basic grant of $40,000 a year for each state plus an amount based on the rural population of the state.

Purpose of the act is to stimulate the states to provide library services to rural areas where none at present exists and to improve library service in rural areas where such service is inadequate.

The law requires that the official state library agency be authorized by law to accept and administer the federal funds. The Wyoming Library Association in 1957 sponsored enabling legislation which would permit the State Library, Archives and Historical Board to accept and administer federal funds made available to Wyoming under terms of the Library Services Act. The 1957 Wyoming Legislature failed to pass the necessary enabling legislation, therefore, Wyoming libraries are not participating in the federal Library Services program.

RECOMMENDATIONS

1. That additional space be allocated to the State Library for the rapidly expanding law and documents collections and to provide adequate work space for the staff.

2. That a professionally trained library consultant be added to the staff to provide advisory service requested by librarians and trustees throughout the State. Eighteen separate requests for advisory service on problems of classification, book selection, personnel policies, salaries and public relations were received during the past year. Frequently the requests had to be answered by mail when a demonstration was indicated. A library consultant could visit libraries on request and conduct in-service training courses for groups of librarians. Frequent requests for this type of service indicate a need for a professional whose main responsibility will be advisory services to the public libraries of the state.

STATISTICS

July 1, 1956 — June 30, 1958

FINANCIAL

	Librarian's Contingent	Library Land Income Fund	Law Library Land Income Fund
INCOME:			
Balance July 1, 1956		$ 2,761.71	$ 6,527.89
Income 7-1-56 to 6-30-58		4,919.24	14,340.70
Total		$ 7,680.95	$20,868.59
EXPENDITURES:			
Salaries	$50,570.22	$	$
Travel: Board, Library Staff	3,070.95		27.99
Books, Magazines, Binding, Library Equipment	8,019.06	3,691.06	12,758.87
Office Supplies, Equipment, Repairs	3,095.85	526.86	33.64
Miscellaneous	3,030.83		68.29
Balance, July 1, 1958		$ 3,463.03	$ 7,979.80
Total	$67,786.91	$ 4,217.92	$12,888.79

State Librarian's Contingent Appropriation 1955-1957 ..... $67,000.00
State Librarian's Contingent Appropriation 1957-1959 ..... $77,900.00

CIRCULATION

	Extension	Law	Documents
State	1,950	1,101	624
Cheyenne	13,090	2,449	1,245
Total	15,040	3,550	1,869
Grand Total, Adult Circulation			20,459

GENERAL

Attendance	20,394
New Registrations	920
Research Questions	801
Bibliographical Center Requests	489
Packages Mailed from Library	1,322

ACQUISITIONS

	Extension	Law	
Volumes, July 1, 1956	44,495	43,167	
Items Added	2,797	2,150	
Volumes, June 30, 1958	47,292	45,317	
Grand Total Law and Extension Books			92,609